

## Part III. RESOURCES

# Crossing Guard Post Observation Report

Crossing guard supervisors should inspect guard posts on an annual or semi-annual basis. Supervisors can use this form to record deficiencies at the post that might affect the safety of the crossing guard or child pedestrians. This form can be useful for documenting issues with signal timing, road markings, signage, etc. that can then be shared with county or state officials (if the road is a county or state road), the municipal Department of Public Works, or engineer. The documentation can be the justification for traffic enforcement measures, prioritization of crossing guard posts for maintenance, or other corrective actions.

This report can also be used to share with substitute or replacement crossing guards to inform them of conditions at the post.

## CROSSING GUARD POST OBSERVATION REPORT

<b>Observer:</b>		<b>Date:</b>	
<b>Post Location (street names):</b>		<b>Speed Limit:</b>	<b>(Circle road ownership)</b>
<i>Street 1:</i>			<i>Street 1:</i> <b>State</b> <b>County</b> <b>Municipal</b>
<i>Street 2:</i>			<i>Street 2:</i> <b>State</b> <b>County</b> <b>Municipal</b>
<i>Street 3:</i>			<i>Street 3:</i> <b>State</b> <b>County</b> <b>Municipal</b>

### Conditions Observed

Yes	No	N/A	Conditions	Notes
			Advance warning, traffic calming devices and lights are in good condition, effective, and sufficient.	
			Advance warning and traffic calming devices are in accordance with the FHWA MUTCD 2009 edition.	
			Pedestrian signal provides enough time for all to cross? Phasing/timing sequence adequate?	
			Crosswalks are clearly identified with signs and pavement paint in accordance with the FHWA MUTCD 2009 edition.	
			Curbs and crosswalks are clear of significant trip hazards, such as potholes, snow, ice, etc.	
			Curb areas include ADA-compliant curb cuts and truncated dome pads (bumpy pads).	
			Highway ramps, transit stops or railroad crossings in proximity? ( <i>describe</i> )	
			Vehicle turning movements allowed? (Right turn on red?)	
			Left turn phase?	
			Sight lines are adequate to allow guards and drivers to see each other.	
			Dangerous curve(s) or sight impairments?	

## Traffic & Road Observations

Yes	No	N/A	Special Conditions	Notes
			Sun glare ? (seasonally strongest 7:30-9 a.m., and 5-6:30 p.m.)	
			Street lighting sufficient?	
			Guards' personal vehicles can be parked in a safe and legal location where it does not obstruct the crossing guard's vision or traffic.	
			Cones and signs are available if necessary to restrict parking.	
			Is this a school crossing designated by municipal ordinance?	
			Safety vest and STOP paddle inspected and in good condition. Uniform in good condition.	

*Draw/identify crossing guard post:*

- *Streets & crossing movement(s)*
- *painted crosswalks*
- *hazards/other information*
- *A.M. and P.M. peak traffic flow direction*
- *Surrounding land use that attracts youth pedestrians/cyclists*